

## Role Profile

**Position Title:** TEACHER ASSISTANT

**Appointment Type:** Permanent, part-time (0.23FTE), Monday-Tuesday, 8:30-1:00pm, term time only  
**Starts:** 23 January 2023, plus mutually agreed days between 16-20 Jan.

### 1. Conditions

Good News Lutheran School is a co-educational P-6 school located in the western suburbs of Brisbane (20mins to CBD). The school has well-established facilities and caters for up to 365 students in a caring, Christian environment. The school shares a worship centre on site with the church congregation, and is committed to providing a quality, Christian education through excellence in learning and teaching.

Salary and related conditions are as per the Queensland Lutheran Schools Single Enterprise Agreement.

*This Position Profile must be read in conjunction with the Teacher Assistant Position Description.*

### 2. Special Conditions

It is expected that all staff display Christian commitment and support the Christian ethos of the school via involvement in theological orientation, worship and/or staff spiritual formation opportunities as required from time-to-time.

The successful applicant must have (or be able to obtain) a current Working with Children Suitability Card (Blue Card) or Exemption Card. It is preferable that the successful applicant have, or be working towards, a Certificate III in Education (Support Staff) / Child Studies or higher, as well as a current first aid certificate.

### 3. Role Description

The person is expected to:

- 3.1 Assist and work cooperatively with the teacher in the planning, implementation and evaluation of engaging and developmentally appropriate programs.
- 3.2 Demonstrate a professional attitude to education and their own professional learning.
- 3.3 Develop personal and professional relationships with children, staff, colleagues, parents/caregivers and members of Good News Lutheran Church and the wider community, reflecting the Christian ethos of the school.

### 4. Key Areas

- 4.1 Work cooperatively and maintain close communication with other staff to assist with the delivery of an effective learning program consistent with the needs of the students in your care.
- 4.2 Assist with the preparation, maintenance and storage of resources related to class and school programs and events.
- 4.3 Assist with the preparation for and smooth running of class and school events.

- 4.4 Assist with the relational management and safe supervision requirements of students in a positive and caring manner.
- 4.5 Participate and co-operate with all staff and act under the direction of the Principal and senior staff, including out of hours attendance as required at special events.
- 4.6 Be responsible for the implementation of School policies and procedures in all programs and activities that relate to you.

## 5. **Desired Outcomes**

The person will:

- 5.1 Employ practices that support staff in delivering engaging learning environments and successful events where all students are valued and encouraged.
- 5.2 Present, communicate and cooperate with all staff, students, parents and visitors in a positive, collaborative and professional manner that is consistent with our ethos and expectations.
- 5.3 Be prepared and organised for daily tasks including set up / pack up of activities and equipment, maintenance of a hygienic and tidy environment, assistance with the development of resources, and the supervision and leading of small and large groups as necessary.

## 6. **Selection Criteria**

SC1 Demonstrated skills that reflect commitment to and understanding of the Christian ethos of the school:

- 1. Willingness to support the ethos of the school and contribute to the maintenance of its Christian-based caring atmosphere.
- 2. Ability to provide and maintain high levels of pastoral care to students, staff and families.

SC2 Demonstrated professional skills:

- 1. Ability to develop appropriate, professional relationships with children and staff.
- 2. Demonstrated ability to perform the requirements of the role to a high standard.
- 3. A willingness to engage in reflective practice and professional learning.

## **Applications**

Applicants are to submit:

- a) A cover letter explaining the reasons for applying.
- b) A resume outlining relevant experience and qualifications.
- c) Contact details for 2 referees and your pastor (if applicable).

Applications are to be addressed to the Principal and emailed to [employment@gnls.qld.edu.au](mailto:employment@gnls.qld.edu.au) .

Applications close at 9.00am on Monday 28 November 2022.